Information on Residence Permit for Studies - and in what way the Master’s Coordinators can help
Agenda – questions to be answered

1. How do I find information on residence permit?
2. A student’s different types of applications
3. When do I need a certificate from the Master’s Coordinators?
4. What is included in the certificate?
5. How do I get the certificate?
6. Do I need other certificates?
1. Information on residence permit

Private individuals → Studying in Sweden → Universities
2. A student’s different applications

- First application
- Second application to continue your studies (after one year)
- Later application to finish your studies (after two years)
- Application for job search permit or work permit

"extensions"
General requirements for extensions

• hold a valid passport

• be accepted on a course of full-time study at a university or university college

• have made acceptable progress in your studies → it is a requirement that you have taken 15 credits during the first year, 22.5 credits during the second year, and 30 credits during the third and subsequent years

• be able to support yourself financially during the period you are requesting a residence permit

• have a comprehensive insurance policy

The Migration Agency might ask you for additional information in your case

It is the Migration Agency who decides if you fulfill the requirements of a residence permit—not the University.
So, what are full-time studies?

- One semester of full-time studies are usually 20 weeks and consists of 30 credits.

→ This means that studies of 1,5 credits per week *usually* are required for the studies to be considered fulltime studies.

→ In order to be able to be granted residence permit the student must be admitted to full-time studies that *requires the applicant’s presence in Sweden* during the applied period.
3. When do I need a certificate from the Master’s Coordinators (MC)?

First application
No need for certificate from MC

Second application (after one year)
No need for certificate from MC

Later application (after two years)
Need for a certificate from MC

Application for job search permit
No need for certificate from MC

If you have had a residence permit for regular study hours and are applying to extend your permit to complete your studies, you should also enclose a certificate from your instructor or other person at the university or university college who is familiar with your studies.
4. What is included in the certificate?

- Formalities such as your name and personal id
- In what programme you are in and when you started
- How many credits passed
- How many credits left – what courses and type and date of examination
- MC signature and contact information
→ If the Migration Agency requires information from you regarding e.g. why your studies have taken longer than two years, you must explain this – not the Master’s Coordinators. *The burden of proof lies with you.*
5. How do I get the certificate?

→ Book an appointment with Master’s Coordinators Emma Lindström Bengtsson or Åsa Olsson
→ in Timecenter

If you have a lag of more than four courses, please book an appointment with your Study Councillor to make a Study Plan.
6. Do I need other certificates?

→ If you have started your examination work, you must **also** enclose a recently issued certificate describing how the work is progressing ⇒ **Ask your thesis supervisor or examiner to issue such a certificate**

The Migration Agency might ask you for additional information in your case
Prepare your appointment

- Fill in the form sent by us
- Send it to master.fse@liu.se before your appointment
- If you have started your thesis work – bring the certificate from your supervisor

Observe: If there has been no change, MC will not update the certificate
Please remember this:

→ You cannot expect to receive a certificate from the Master’s Coordinators on short notice. You must book an appointment in beforehand

→ Do not book more than one appointment in Timecenter

→ If you have a lag of more than four courses, please book an appointment with your Study Councillor to make a Study Plan

⇒ https://www.lith.liu.se/studievagledning?l=en
Stay updated! Check out FSE Master’s Coordinators new webpage!

https://www.lith.liu.se/master-s-students?l=en