

# Application for accreditation of other than the faculty mandatory course



## To be filled by the PhD student

Name of the PhD student	Social security number	Department
<input type="text"/>	<input type="text"/>	<input type="text"/>
Specify your research area according to Ladok	Specify the name of the course	
<input type="text"/>	<input type="text"/>	
The course name in English, if any	The course was given at the name of University/College	ECTS/credits
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of examination	Name of the examiner of the course	Date and signature
<input type="text"/>	<input type="text"/>	<input type="text"/>

Attach a copy of the course certificate and the course syllabus or other description of the course

## To be filled by the main supervisor

ECTS credits/hp which are endorsed	Recommended name of the course in Ladok (if different from above)	
<input type="text"/>	<input type="text"/>	
Specify the education level * on the course	Course name in English (mandatory)	
<input type="text"/>	<input type="text"/>	
Date	Signature	Name in block capitals
<input type="text"/>	<input type="text"/>	<input type="text"/>

\* (Education level 2 is for undergraduate courses, level 3 is for PhD courses)

## Decision taken by the Director of PhD studies

ECTS (credits/hp) which are endorsed	Recommended name of the course in Ladok (if different from above)	
<input type="text"/>	<input type="text"/>	
Specify the education level * on the course	Course name in English (if different from above)	
<input type="text"/>	<input type="text"/>	
Date	Signature	Name in block capitals
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Registered in ladok

Date	Signature of the Ladok administrator
<input type="text"/>	<input type="text"/>

A copy of the decision is immediately sent to the PhD student and the main supervisor. An appeals against the decision is to be sent to the Board of PhD studies no later than three weeks after the decision.

## **Accreditation of courses**

Application for accreditation of other than the faculty mandatory courses is made on a provided form by the student; the application is to be attested or reject by the main supervisor and a positive decision on accreditation is taken by the Director of PhD studies at the department. A denial on accreditation of courses can not be made by the Director of PhD studies, but only by the Faculty board of PhD studies (FUN). An application for accreditation of courses that is not approved by the Director of PhD studies have to be sent to FUN. Regulations on course accreditation can be found in Higher Education Ordinance Chapter 6 Section § 6 - 8 as well as the university's local regulations for PhD studies (number LiU-2014-00530) and faculty study handbook for PhD studies. A denial on a request for course accreditation can be appealed.